|  |  |  |  |
| --- | --- | --- | --- |
| Enter Your Name | Insured  | Claim Number:  |  |
| vs. | Date of Loss: |  |
| Insurance Company Name | Insurer | Policy Number:  |  |

**INVOKING OUR POLICY'S APPRAISAL CLAUSE**

|  |
| --- |
| Monday, March 27, 2017 |

Mr. [adjuster name]

Please accept this letter and the attached document as our payout request for the claim referenced above.

The appraisal process as outlined in our insuring agreement reads as follows:
*“If we and you do not agree on the amount of loss, either may demand an appraisal. In this event, each party will select a competent appraiser. The two appraisers will select an umpire. The appraisers will state separately the actual cash value and the amount of loss. If they fail to agree, they will submit their differences to the umpire. A decision agreed to by any two will be binding. Each party will pay its chosen appraiser and share the expenses of the umpire equally. Neither we nor you waive any rights under this policy by agreeing to an appraisal.”*

Our appraiser:

Tony Rached

tony@appraisalengine.com

PO BOX 4181

Alpharetta, GA 30023.

Mr. Rached is authorized to negotiate and settle this claim on our behalf.

We look forward to amicably resolving this matter.

Respectfully,

<Sign / Print>

Insured