



DIMINISHED VALUE

OF GEORGIA

How to Correctly Prepare a Georgia Car Title?

Monday, January 23, 2023.

When you purchase a new vehicle in the US, several documents will be signed, including the new car title. What is a car title? It is a legal document establishing a person or business as the legal owner of the vehicle. U.S. vehicle titles are typically issued by the Secretary of State in the state where the vehicle was purchased, while the Department of Motor Vehicles is responsible for issuing them.

Please read all instructions and tips carefully before signing your Georgia title since it is a legal document. Filling out your title incorrectly could make it void, requiring you to obtain a duplicate copy. Here in this article, we explain how to correctly prepare your Georgia car title.

Make sure you don't void your title

- Only use black or blue pens
- Highlighter or white-out should not be used
- Strikethroughs, write-overs, scribbles, or tears are not allowed
- If you are not an authorized dealer, do not sign in to the Dealer Reassignment section

This is what must be done by the person(s) named on the title:

- Name(s) should be printed on the back of the title where it says "Transferor's (Seller's) Printed Name."
- On the back of the title, sign where it reads "Transferor's (Seller's) Signature."
- A lien on the title must be released on the title or accompanied by a separate lien release letter.

Tips for signatures

- The title must be signed by both owners and leave the Buyer line blank.
- If you have changed your name since the title was issued, don't sign with your new name, but with the name listed on the title.

Although the signature and printed name fields may be located in different places, you will still need to print and sign your name in the appropriate places if your title design differs from the image below

T/O REV. 6/91

THIS TITLE MUST BE TRANSFERRED IMMEDIATELY INTO THE NEW OWNER'S NAME. CAUTION: \$100 FINE OR 30 DAYS IMPRISONMENT FOR ACCEPTANCE OR DELIVERY OF EACH CERTIFICATE OF TITLE ASSIGNED IN BLANK. TAG REGISTRATION MUST BE TRANSFERRED WITHIN 30 DAYS OR OWNER WILL BE SUBJECT TO FINE OF UP TO \$100. NEW VEHICLES MUST BE REGISTERED WITHIN 30 DAYS OF THE DATE OF PURCHASE. OWNER MUST COMPLETE ALL SPACES IN FULL DO NOT USE RED INK. NOTICE: ANY ALTERATION VOIDS THIS TITLE.

ASSIGNMENT AND WARRANTY OF TITLE BY REGISTERED OWNER

TO BE COMPLETED BY SELLER and delivered with the vehicle to the purchaser Application for new Certificate of Title must be made by purchaser on title application form and filed within 90 days of date of purchase in order to avoid \$100 penalty. If the vehicle described hereon is junked or dismantled, this Certificate of Title must be returned to the Motor Vehicle Division within 72 hours. Federal and State Law requires that you state the mileage in connection with transfer of ownership. Failure to complete ODOMETER STATEMENT OR providing a FALSE STATEMENT may result in fines and/or imprisonment. The undersigned hereby sells, assigns or transfers the vehicle described on the back of this certificate to:

ALL BLOCKS MUST BE COMPLETED ACCURATELY. SUBMIT SIGNED & NOTARIZED AFFIDAVITS EXPLAINING ANY ERRORS.

PURCHASER'S LEGAL NAME _____ **DATE OF SALE/TRANSFER** ____/____/____

STREET OR R.F.D. NO. _____ **COUNTRY OF RESIDENCE** _____

CITY _____ **Any alteration or erasure of date of sale will result in a \$10.00 Penalty Fee.**

STATE & ZIP CODE: _____

ODOMETER STATEMENT

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

☐ 1. The mileage stated is in excess of its mechanical limits.

☐ 2. The odometer reading is NOT the actual mileage. **WARNING: ODOMETER DISCREPANCY**

CAUTION: READ CAREFULLY BEFORE YOU CHECK THE BLOCK

I (WE) WARRANT THAT SAID VEHICLE IS FREE OF ALL SECURITY INTERESTS, LIENS OR ENCUMBRANCES EXCEPT AS NOTED:

Transferor's (Seller) Printed Name John Doe Transferor's (Buyer) Printed Name _____

Transferor's (Seller) Signature John Doe Transferor's (Buyer) Signature _____

DEALER (COMPLETE ALL SPACES IN FULL) DO NOT USE RED INK

I (WE) WARRANT THAT SAID VEHICLE IS FREE OF ALL SECURITY INTERESTS, LIENS OR ENCUMBRANCES EXCEPT AS NOTED BELOW:

We also warrant this Title and certify that the vehicle described herein has been transferred to the following:

Purchaser's Name _____ Purchaser's Address _____ Country of Residence _____

Dealer's Current Master Tag No. _____ Unauthorized use will lead to prosecution. Registered Dealer's Name _____

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Date of Sale ____/____/____

Transferor's (Seller) Printed Name _____ Transferor's (Buyer) Printed Name _____

Transferor's (Seller) Signature _____ Transferor's (Buyer) Signature _____

Purchaser's Name _____ Purchaser's Address _____ Country of Residence _____

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Transferor's (Seller) Signature _____ Transferor's (Buyer) Signature _____

Purchaser's Name _____ Purchaser's Address _____ Country of Residence _____

Dealer's Current Master Tag No. _____ Unauthorized use will lead to prosecution. Registered Dealer's Name _____

LIEN OR SECURITY INTEREST HOLDER TO BE RECORDED ON NEW TITLE

The lien/security interest holder must be shown on the title application

LIEN SECURITY INTEREST HOLDER'S Name _____

LIEN SECURITY INTEREST HOLDER'S Address _____

ATTN: DEALERS AND DISTRIBUTORS. Retain copy of front and back of this document. Retention period: 5 years

NOTICE: ANY ALTERATION OR ERASURE VOIDS THIS TITLE

REMOVE YOUR TAG FROM THIS VEHICLE WHEN YOU ASSIGN TITLE TO THIS VEHICLE TO A NEW OWNER.

TAGS MUST BE TRANSFERRED OR PURCHASED WITHIN 30 DAYS OF THE PURCHASE DATE OR THE OWNER WILL BE SUBJECT TO FINES OF UP TO \$100 BY CASH ENFORCEMENT FOR IMPROPER REGISTRATION.