

# ATLANTA, GEORGIA

## Request for Administrative Review

Notice of Citation Number: \_\_\_\_\_

Vehicle License Plate Number: \_\_\_\_\_ State: \_\_\_\_\_

In the space above, you must accurately write the 13-digit Citation Number that appears in the box in the upper right of the front of the Notice of Citation. Also please provide the license plate number and state for the vehicle involved in the Citation. If you choose to complete this form by hand, please print legibly. A copy of your Notice of Citation must be included with this request to ensure proper processing. Please attach ALL supporting documents with this dispute form and bring the original(s) to Court.

**I am requesting an Administrative Review by the Atlanta Police Department for the following reason:**

- Vehicle or license plate had been stolen (include a copy of the police report)
- Citation issued by Police Officer for same offense (include a copy of the police issued citation)
- Registered owner is deceased (include a copy of the death certificate)
- Vehicle had been sold (include a copy of the seller's report and complete new Owner's name and address below)
- Vehicle was in the care, custody, or control of another person who is listed below:

Named Driver's Name: \_\_\_\_\_

Named Driver's License No. : \_\_\_\_\_

Named Driver's Address: \_\_\_\_\_  
Street City State Zip Code

**Under penalties of perjury, I declare that I have read the foregoing dispute form and that the facts stated in it are true. I also understand that the penalty for providing incorrect, false or misleading statements may lead to criminal prosecution.**

\_\_\_\_\_  
Your signature Date

\_\_\_\_\_  
Print your name Your telephone number Your email address

\_\_\_\_\_  
Your street address City State Zip Code (Required)

(NOTARY STAMP)

SWORN before me this \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary, State of Georgia My Commission Expires

The dispute form and supporting documentation will be reviewed and a determination made regarding identity of the actual driver. Keep in mind that providing a dispute form will NOT automatically result in the closure of this matter. Any false representation may subject you to criminal penalties.

**This form must be notarized and mailed to:**

City of Atlanta, GA  
Violation Processing Center  
PO Box 22091  
Tempe, AZ 85285-2091