



AuctionACCESS is transitioning to a \$99 annual membership fee for all individuals enrolled in the system.

### **Why are we making this transition?**

For over 20 years, AuctionACCESS has seamlessly connected dealers to numerous auctions throughout the US and Canada. Today, your AuctionACCESS membership conveniently credentials you to do business at over 320 marketplaces. In recent years we have added additional features including the automation of floor plan information, new self-service tools to help you manage your account and integrations with state agencies to directly receive license update information. At the same time, the costs of providing enterprise class data security and the compliance measures associated with handling personally identifiable information have significantly increased.

For us to continue to invest in new solutions and ensure we continue to provide world class data security, we are transitioning to the \$99 annual membership per individual. Regardless of how many companies you work for or how many auctions you do business with, the fee per individual will be \$99 per year.

### **What will happen next?**

In the next week, you will be emailed an invoice with a payment link to renew your membership. Payment of the membership fee will be due 30 days from receipt of that initial invoice. Payment can be handled online via debit, credit or ACH. If you haven't paid your membership fee by the renewal date, an issue will be placed on your AuctionACCESS account, entitled "Membership Fee Due," and your credential file will be deactivated and inaccessible in our system.

## How do I Pay?

Payment can be made at any time through either the emailed invoice or one of the methods below. There are a number of ways to quickly and efficiently pay via credit, debit or ACH. As soon as payment is received and validated, your renewal will be processed and any existing Membership issues on your account will be removed. Payment can be made through one of the following locations:

- Pay via the payment link that we will email you 30 days in advance of your renewal date.
- Go to [AuctionACCESS.com/membership](https://AuctionACCESS.com/membership) to securely pay via credit, debit or ACH.
- Call AuctionACCESS Customer Support at [\(205\) 414-2739](tel:2054142739) and press option 1 to “pay for my membership.”
- Log into your account at [AuctionACCESS.com](https://AuctionACCESS.com) and select to “Renew my Membership.”
- Log into your account on AuctionACCESS Mobile and request a payment link via text or email.
- Ask an auction dealer registration employee to send you a payment link via email or text.

## What if I’m no longer in the car business and don’t want an AuctionACCESS membership?

If you are no longer in the car business and do not wish to renew your AuctionACCESS membership moving forward, you can fully deactivate your membership to our services by sending us an email at [membership@auctionaccess.com](mailto:membership@auctionaccess.com) or by clicking the “Deactivate my AuctionACCESS Account” button below. Please include your 100-million number in the body of the email to confirm account deactivation. Note that by sending us an email at [membership@auctionaccess.com](mailto:membership@auctionaccess.com) or by clicking the "Deactivate my AuctionACCESS Account" button below, your account will be deactivated and any associated roles will be removed.

[Deactivate my AuctionACCESS Account](#)

As a reminder, your invoice will be sent 30 days in advance of your renewal date. We appreciate your continued support of AuctionACCESS and look forward to working with you in the future.

Sincerely,  
AuctionACCESS